

Program A: Administration

OBJECTIVES AND PERFORMANCE INDICATORS

Unless otherwise indicated, all objectives are to be accomplished during or by the end of FY 2002-2003. Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or level achieved within a given measurement period. For budgeting purposes, performance indicators are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year of the budget document.

The objectives and performance indicators that appear below are associated with program funding in the Base Executive Budget and the Governor's Supplementary Recommendations for FY 2002-2003.

DEPARTMENT ID: 17 Department of Civil Service

AGENCY ID: 17-562 Ethics Administration

PROGRAM ID: Program A: Administration

1. (KEY) To streamline the investigation process by holding the length of time between initiation of investigation by the Board of Ethics and completion of the investigation to 180 days.

Strategic Link: This operational objective is to accomplish the program's Strategic Objective II.1: *To ensure that investigations initiated by the Board of Ethics are completed within 180 days by January 1, 2007.*

Louisiana: Vision 2020 Link: This operational objective is linked to Vision 2020 Objective 1.8: *To improve the efficiency and accountability of governmental agencies by decreasing the number of days it takes to complete an investigation.*

Children's Cabinet Link: Not Applicable

Other Link(s): Not Applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
S	Number of matters referred to investigation	110	112	110	110	110	110
K	Number of investigations completed	110	108	88	88 ¹	88	88
K	Number of investigations completed by deadline (180 processing days)	110	66	70	70	75	75
K	Percentage of investigations completed within deadline (180 processing days)	100%	61%	80%	80%	85%	85%

¹ The performance standard for Fiscal Year 2001-2002 was decreased to 88 investigations completed because the Table of Organization (TO) for Ethics Administration Program was decreased resulting in the loss of one investigator position.

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GENERAL PERFORMANCE INFORMATION: ETHICS ADMINISTRATION					
PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00	PRIOR YEAR ACTUAL FY 2000-01
Number of speaking engagements	40	25	54	58	56
Number of persons attending speaking engagements	500	400	4,343	3,438	2,777
Number of advisory opinions rendered	527	294	379	380	367
Number of visits to Internet webpage	Not applicable ¹	Not applicable ¹	30,960	209,828	178,872
Number of reports and registrations scanned into data system for Internet accessibility	Not applicable ¹	Not applicable ¹	4,830	12,693	7,536
Number of newsletters distributed	2,000	2,800	3,875	4,520	2,400
Number of administrative hearings conducted	29	59	68	38	39

¹ No figures are provided prior to Fiscal Year 1998-1999, as the webpage was created in Fiscal Year 1998-1999.

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2. (KEY) To have 8% of all reports and registrations filed electronically.

Strategic Link: This operational objective is to accomplish Strategic Objective III.2: *That 10% of reports and registrations filed with the Board of Ethics are electronically filed by January 1, 2007.*

Louisiana: Vision 2020 Link: This operational objective is linked to Vision 2020 Objective 1.8: *To improve the efficiency and accountability of governmental agencies by allowing public access to public information of the Board of Ethics, including opinions, advisory opinions, reports and disclosures.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
K	Percentage of reports and registrations filed electronically	8%	9%	5%	5%	7% ¹	8%

¹ The agency anticipates 7% filing electronically as there are fewer elections conducted during Fiscal Year 2002-2003.

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3. (KEY) To seek Board of Ethics action against candidates, political committees and lobbyist within an average of 240 days from the late filing of reports or registration forms.

Strategic Link: This operational objective is an instrumental step in accomplishing the program's Strategic Objective III.1: *To ensure that Board action is sought against candidates, political committees and lobbyist within 180 days of their respective late filings by January 1, 2007.*

Louisiana: Vision 2020 Link: This operational objective is linked to Vision 2020 Objective 1.8: *To improve the efficiency and accountability of governmental agencies by decreasing the number of days it takes to seek board action against those who fail to file reports timely.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 2000-2001	ACTUAL YEAREND PERFORMANCE FY 2000-2001	ACT 12 PERFORMANCE STANDARD FY 2001-2002	EXISTING PERFORMANCE STANDARD FY 2001-2002	AT CONTINUATION BUDGET LEVEL FY 2002-2003	AT RECOMMENDED BUDGET LEVEL FY 2002-2003
K	Percentage of reports and registrations filed late	7.7%	7.9%	7.7%	7.7%	7.7%	7.7%
K	Average length of time to seek board action (in days)	180	263	210	210	240	240

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GENERAL PERFORMANCE INFORMATION: REPORTS AND REGISTRATIONS					
PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00	PRIOR YEAR ACTUAL FY 2000-01
Number of candidates, political committees and lobbyist required to file reports and registrations	4,289	1,549 ¹	2,549	4,966	3,763
Number of reports and registrations filed ²	7,789 ³	3,526 ³	6,451 ³	12,514	7,050
Number of reports and registrations filed electronically	Not applicable ⁴	Not applicable ⁴	Not applicable ⁴	1,017	656
Number of reports and registrations filed in paper format	7,789 ³	3,526 ³	6,451 ³	11,497	6,394
Number of reports and registrations filed late	Not available ⁵	Not available ⁵	763	1,167	558
Number of late reports brought before the Board of Ethics for board action	Not available ⁵	Not available ⁵	Not available	61	56

¹ Data for candidates and political committees was not maintained during Fiscal Year 1997-1998.² The number of reports filed corresponds to the number of candidates, political committees, and lobbyist filing reports. Every four years is the state's largest election cycle (Fall 1995, 1999, 2003, etc.).³ Data for political committees were not maintained prior to Fiscal Year 1999-2000.⁴ Electronic filing was not implemented prior to January 1, 1999.⁵ Performance data for this performance indicator was not maintained during Fiscal Year 1996-1997 or Fiscal Year 1997-1998.